



School No. 5350

Kilberry Valley Primary School

Cooperation, Acceptance, Respect, Engagement, Safety

Principal: Aisha Shariat

Cnr Kilberry Blvd & Warana Drive Hampton Park 3976

Tel: 9702 8688

ABN: 43 946 499 631

www.kilberryps.vic.edu.au

Kilberry.valley.ps@education.vic.gov.au

October 2024

2025 PARENT PAYMENT ARRANGEMENTS

Dear Parents/Carers,

Kilberry Valley Primary School is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions schedule for 2025. These contributions are per student and are an annual charge.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to

- *Offer a wide range of subjects and special curriculum experiences for our students across all year levels*
- *Provide lunch time clubs*
- *Enhance digital learning opportunities*
- *Provide a vegetable garden project*
- *Provide supports for our diverse learners*

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Aisha Shariat
Principal

Nathan Milburn
School Council President



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2025 FINANCIAL CONTRIBUTIONS SCHEDULE

ITEM	Annual Amount per STUDENT
CURRICULUM CONTRIBUTIONS • Book packs for students to individually own and use • Library Bag – Foundation ONLY • Classroom consumables, materials & equipment • Literacy and Numeracy resources • Art – paint, crayons, canvas, glitter, coloured paper • Printing and photocopying of worksheets and learning materials • ICT devices – provision of devices from the shared classroom sets • Online subscriptions: ○ Seesaw ○ Essential Assessment – Literacy and Numeracy ○ Compass ○ Sunshine Online ○ Oliver online library system	\$160.00
Other Contributions - for non-curriculum items and activities • First aid equipment • School grounds maintenance and improvements	\$25.00
TOTAL	\$185.00

Extra-Curricular Items and Activities – provided on a user pay basis

Kilberry Valley Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis and will be advised throughout the year, examples of this are camps, excursions, incursions and inter school sport.



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Financial Support for Families

Kilberry Valley Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- State Schools' Relief which provides financial support for eligible families to purchase clothing/uniforms at a reduced rate
- Camps, Sports and Excursions Fund which provides payments for eligible students to attend camps, sports and excursions

For a confidential discussion about accessing these services contact Sally Newport, Wellbeing Coordinator or Tracey DiLollo, Business Manager on 03 9702 8688, or email kilberry.valley.ps@education.vic.gov.au

Payment methods

Payment methods Curriculum Contributions and Other Contributions can be paid through a number of options:

- Compass
- EFTPOS at the School Administration Counter
- BPAY using the details on your Family Financial Statement (email to parents regularly through the year, please contact the school if you are not receiving the Family Financial Statements)

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, Kilberry Valley Primary School Refunds Policy and any other relevant information.



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PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.