



KVPS STUDENT WELLBEING AND ENGAGEMENT POLICY 2020

PURPOSE:

The purpose of this policy is to ensure that all students and members of our school community understand:

- (a) our commitment to providing a safe and supportive learning environment for students
- (b) expectations for positive student behaviour
- (c) support available to students and families
- (d) our school's policies and procedures for responding to inappropriate student behaviour.

Kilberry Valley Primary School is committed to providing a safe, secure, and stimulating learning environment for all students. We understand that students reach their full potential only when they are happy, healthy, and safe, and that a positive school culture helps to engage students and support them in their learning. Our school acknowledges that student wellbeing and student learning outcomes are closely linked.

The objective of this policy is to support our school to create and maintain a safe, supportive, and inclusive school environment consistent with our school's values.

SCOPE:

This policy applies to all school activities, including camps and excursions.

POLICY CONTENTS:

1. School profile
2. School values, philosophy and vision
3. Engagement strategies
4. Identifying students in need of support
5. Student rights and responsibilities
6. Student behavioural expectations
7. Engaging with families
8. Evaluation

POLICY:

1. School profile

Kilberry Valley Primary School is situated in Hampton Park and had a student enrolment of approximately 680 in 2019 at Census. Our school community is enriched by the experiences and backgrounds of families representing 40 nationalities and 42 languages other than English spoken at home.

Of our student population 46% have an English as an Additional Language background adding to the multi-cultural component of our school community enriching many aspects of our school life.

Kilberry Valley Primary School promotes an inclusive environment. Our inclusive practices see staff working tirelessly to ensure that every student who enrolls at Kilberry Valley Primary School receives the best educational opportunities we can offer. In 2019, approximately 7.29% of the school population (48.5 students) received Program for Students with Disability Funding (PSD) and 8.09% of the school population had an identified impairment or disability

Kilberry Valley Primary School is focused on continuous improvement in learning, encouraging all members of the school community to become motivated, active, and reflective learners. The school community continues to embrace the use of information technology to challenge our students and communicate with each other.

2. School values, philosophy, and vision

Our vision is to "Develop Responsible Learners for a Changing Society." We believe that all students, staff, and the community can learn. The values of respect, responsiveness, integrity, impartiality, accountability, leadership, and human rights are paramount at Kilberry Valley Primary School.

As our school motto states, our staff strive daily to 'Make THE Difference' to meet the needs of every student.

3. Engagement strategies

Kilberry Valley Primary School has developed a range of strategies to promote engagement, positive behaviour, and respectful relationships for all students in our school. We acknowledge that some students may need extra social, emotional or educational support at school, and that the needs of students will change over time as they grow and learn.

A summary of the whole school and individual engagement strategies used by our school is included below:

Whole School

- ✚ high and consistent expectations of all staff, students and parents and carers
- ✚ prioritise positive relationships between staff and students, recognising the fundamental role this plays in building and sustaining student wellbeing
- ✚ creating a culture that is inclusive, engaging, and supportive
- ✚ welcoming all parents/carers and being responsive to them as partners in learning
- ✚ analysing and being responsive to a range of school data such as attendance, Attitudes to School Survey, parent survey data, student management data and school level assessment data
- ✚ teachers at Kilberry Valley Primary School use the Kilberry Valley Teaching and Learning model to ensure an explicit, common and shared model of instruction to ensure that evidenced-based, high yield teaching practices are incorporated into all lessons
- ✚ teachers at Kilberry Valley Primary School adopt a broad range of teaching and assessment approaches to effectively respond to the diverse learning styles, strengths and needs of our students and follow the standards set by the Victorian Institute of Teaching
- ✚ our school's Statement of Values are incorporated into our curriculum and promoted to students, staff and parents so that they are shared and celebrated as the foundation of our school community
- ✚ carefully planned transition programs to support students moving into different stages of their schooling
- ✚ positive behaviour and student achievement is acknowledged in the classroom, and formally in school assemblies and communication to parents
- ✚ monitoring of student attendance and implement attendance improvement strategies at a whole-school, and individual level
- ✚ opportunities provided for cross—age connections amongst students through the school musical, sports days, buddy classes, peer mediation programs
- ✚ our Wellbeing Centre is available to all students. All students are welcome to seek assistance from the Student Wellbeing Coordinator, Assistant Principal and Principal if they would like to discuss a particular issue or feel as though they may need support of any kind. We are proud to have an 'open door' policy where students and staff are partners in learning
- ✚ we engage in school wide positive behaviour support with our staff and students, which includes plans/programs such as:
 - Whole school golden rules
 - Whole School Behaviour Management process
 - Respectful Relationships
 - Bully Stopper
 - Safe Schools
 - Peer mediation
 - Kids Hope
 - Mindfulness
- ✚ programs, incursions, and excursions developed to address issue specific behaviour (i.e. anger management programs)

- ✚ opportunities for student inclusion (i.e. sports teams, clubs, recess, and lunchtime activities)
- ✚ buddy programs, peers support programs

Individual

- ✚ Student Support Groups, see:
<http://www.education.vic.gov.au/school/principals/spag/participation/pages/supportgroups.aspx>
- ✚ Individual Learning Plan and Behaviour Support Plan
- ✚ Individual safety plans
- ✚ Program for Students with Disabilities
- ✚ referral to Student Welfare Coordinator and Student Support Services
- ✚ referral to Child Protection, ChildFirst, Headspace
- ✚ Connecting Kourie students with a Koorie Engagement Support Officer
- ✚ Lookout - all students in Out of Home Care will be appointed a Learning Mentor, have an Individual Learning Plan and will be referred to Student Support Services for an Educational Needs Assessment

Kilberry Valley Primary School implements a range of strategies that support and promote individual engagement. These include:

- ✚ building constructive relationships with students at risk or students who are vulnerable due to complex individual circumstances
- ✚ meeting with student and their parent/carer to talk about how best to help the student engage with school
- ✚ developing an Individual Learning Plan and/or a Behaviour Support Plan
- ✚ considering if any environmental changes need to be made, for example changing the classroom set up
- ✚ referring the student to:
 - school-based wellbeing supports
 - Student Support Services
 - Appropriate external supports such as council based youth and family services, other allied health professionals, headspace, child, and adolescent mental health services or ChildFirst

Where necessary the school will support the student's family to engage by:

- ✚ being responsive and sensitive to changes in the student's circumstances and health and wellbeing
- ✚ collaborating, where appropriate and with the support of the student and their family, with any external allied health professionals, services or agencies that are supporting the student
- ✚ monitoring individual student attendance and developing an Attendance Improvement Plans in collaboration with the student and their family
- ✚ running regular Student Support Group meetings for all students:
 - with a disability
 - in Out of Home Care
 - and with other complex needs that require ongoing support and monitoring.

4. Identifying students in need of support

Kilberry Valley Primary School is committed to providing the necessary support to ensure our students are supported intellectually, emotionally, and socially. The Student Wellbeing team plays a significant role in developing and implementing strategies help identify students in need of support and enhance student wellbeing. Kilberry Valley Primary School will utilise the following information and tools to identify students in need of extra emotional, social, or educational support:

- ✚ personal, health and learning information gathered upon enrolment and while the student is enrolled
- ✚ attendance records
- ✚ academic performance
- ✚ observations by school staff such as changes in engagement, behaviour, self-care, social connectedness and motivation
- ✚ attendance and suspension data
- ✚ engagement with families

- ✚ self-referrals or referrals from peers
- ✚ information received from other allied health professionals
- ✚ Sentral Incidents

5. Student rights and responsibilities

All members of our school community have a right to experience a safe and supportive school environment. We expect that all students, staff, parents, and carers treat each other with respect and dignity. Our school's Statement of Values highlights the rights and responsibilities of members of our community.

Students have the right to:

- ✚ participate fully in their education
- ✚ feel safe, secure, and happy at school
- ✚ learn in an environment free from bullying, harassment, violence, discrimination, or intimidation
- ✚ express their ideas, feelings, and concerns.

Students have the responsibility to:

- ✚ participate fully in their educational program
- ✚ display positive behaviours that demonstrate respect for themselves, their peers, their teachers, and members of the school community
- ✚ respect the right of others to learn.

Students who may have a complaint or concern about something that has happened at school are encouraged to speak to their parents or carers and approach a trusted teacher or a member of the school wellbeing team.

6. Student behavioural expectations

Behavioural expectations of students, staff and families are grounded in our school's Statement of Values. Student bullying behaviour will be responded to consistently with Kilberry Valley Primary School Bullying policy.

When a student acts in breach of the behaviour standards of our school community, Kilberry Valley Primary School will institute a staged response, consistent with the school's behaviour management plan. Where appropriate, parents will be informed about the inappropriate behaviour and the disciplinary action taken by teachers and other school staff.

Disciplinary measures may be used as part of a staged response to inappropriate behaviour in combination with other engagement and support strategies to ensure that factors that may have contributed to the student's behaviour are identified and addressed. Disciplinary measures at our school will be applied fairly and consistently. Students will always be provided with an opportunity to be heard.

Disciplinary measures that may be applied include:

- ✚ Following the whole school behaviour management plan and 6 Step process
- ✚ Use of a yellow card or token board to closely monitor student behaviour
- ✚ Removal from the yard or class
- ✚ Withdrawal of privileges –eg outside play, specialist subjects, excursions/camps etc.
- ✚ Referral to the Wellbeing team
- ✚ Restorative practices
- ✚ Thinking time in the Wellbeing Centre
- ✚ Suspension
- ✚ Expulsion

Suspension and expulsion are measures of last resort and may only be used in particular situations consistent with Department policy, available at:

<http://www.education.vic.gov.au/school/principals/spag/participation/pages/engagement.aspx>

Corporal punishment is prohibited in our school and will not be used in any circumstance.

7. Engaging with families

Kilberry Valley Primary School values the input of parents and carers, and we will strive to support families to engage in their child's learning and build their capacity as active learners. We aim to be partners in learning with parents and carers in our school community.

We work hard to create successful partnerships with parents and carers by:

- ✚ ensuring that all parents have access to our school policies and procedures, available on our school website
- ✚ maintaining an open, respectful line of communication between parents and staff
- ✚ providing parent volunteer opportunities so that families can contribute to school activities
- ✚ involving families with homework and other curriculum-related activities
- ✚ involving families in school decision making
- ✚ coordinating resources and services from the community for families
- ✚ including families in Student Support Groups and developing individual plans for students.

8. Evaluation

Kilberry Valley Primary School will collect data to understand the frequency and types of wellbeing issues that are experienced by our students so that we can measure the success or otherwise of our school based strategies and identify emerging trends or needs.

Sources of data that will be assessed include:

- ✚ Student Survey Data
- ✚ Incidents Data
- ✚ School Reports
- ✚ Parent Survey
- ✚ Staff Survey
- ✚ Case management
- ✚ CASES21

FURTHER INFORMATION AND RESOURCES

- ✚ KVPS Inclusion and Diversity policy
- ✚ KVPS Statement of Values and School Philosophy policy
- ✚ KVPS Bullying Prevention policy

Other relevant Department policies and resources on the Department's Policy and Advisory Library are:

- ✚ [Students with Disability](#)
- ✚ [Koorie Education](#)
- ✚ [Teaching Aboriginal and Torres Strait Islander Culture](#)
- ✚ [Safe Schools](#)
- ✚ [Supports and Services](#)
- ✚ [Program for Students with Disabilities](#)

EVALUATION:

This policy will be reviewed as part of the school's three-year review cycle, or more often if necessary due to changes in regulations or circumstances.

THIS POLICY IS AVAILABLE ON THE FOLLOWING PLATFORMS:

School website, Policies folder on Sentral and Kilberry Valley Primary School Council Policy Records

Date Implemented	20/10/2020
Author	Wellbeing Team
Approved By	Kilberry Valley Primary School Council
Approval Authority (Signature & Date)	
Date Reviewed	14/10/2020
Responsible for Review	Wellbeing Team
Review Date	September 2023

FEEDBACK:

Kilberry Valley Primary School staff and parents/carers may provide feedback about this documents by emailing Kilberry.valley.ps@education.vic.gov.au