

# Kilberry Valley Primary School

## ICT and Internet Usage Code of Practice

### Years 3 to 6

#### Student Agreement

I agree to use the Internet in a responsible manner, but if I find myself in unsuitable locations I will immediately click on HOME or turn the monitor off and inform the teacher. I agree to act in a responsible manner when communicating using any computer devices or the Internet.



When using any Information & Communication Technologies (ICT) and Internet at Kilberry Valley Primary School, I will:

- only work on a computer or the internet for purposes specified by my teacher.
- not give out personal information such as my surname, address, telephone number, parents' work address/telephone number, or anything that can identify me, my family or where I live.
- never send a person my photo without first checking with my teacher.
- never use another person's media (images, audio or video) without first checking with my teacher and the student to whom it belongs.
- compose e-mails, blogs and wiki messages using only language I understand is acceptable in my school.
- not respond to any messages that are unpleasant or that make me feel uncomfortable in any way and contact a trusted adult as soon as possible.
- only upload things that I have created myself or I have permission to use. I will not copy people's ideas without their permission.
- not download files (e.g. music and video files) that are not for purposes specified by the teacher.
- not use the Internet to frighten or annoy another person.
- not encourage or influence other students to use technologies and the Internet to break any of these rules.
- follow school guidelines and procedures when preparing materials for publication on the web.
- promptly report any breaches of these rules that I discover to a staff member.
- follow school guidelines, procedures and program rules when using school subscribed websites at all times (this also applies at home with my parent/guardian supervision).
- remember to follow the school's Golden Rules when using technologies and internet at all times.

I understand that breaches of the rules will see me lose my computer usage, subscribed websites and Internet access rights for a period of time determined by the school.

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Parent/Guardian Internet Usage Agreement

I agree to \_\_\_\_\_ using the Internet and other Technologies  
Student's Name

at Kilberry Valley Primary School for educational purposes in accordance with the Student Agreement above.

I understand the school will provide adequate supervision and monitoring and that steps have been taken to minimise risk of exposure to unsuitable material through filtering and restricted access. I realise it is my responsibility as a parent/guardian to supervise and monitor my own child's computer and internet use outside of school.

Parent or Guardian's Name \_\_\_\_\_

Parent or Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_